

डॉ० भीमराव अम्बेडकर विश्वविद्यालय, आगरा

महिला छात्रावास

नियम एवं आवेदन-पत्र



2022

महिला छात्रावास

Dr. B. R. Ambedkar University Girl's Hostels

RULES OF RESIDENCE

Preamble

The facilities of modern well furnished hostels are available for girls. The University maintains Girl's hostels for the students reading in the Institute of Home Science, Instt. Social Sciences, K.M. Institute of Hindi Studies and Linguistics, research scholars of the Institutes M.Phil. students, Institute of Basic Science, D.D. Institute of Vocational Studies.

The Hostels are under the general supervision of a Warden/Chief Warden appointed by the University.

In the Girl's Hostels students are allotted seats on prescribed forms. The schedule of charges is given separately. However, the number of single seated rooms is limited and such accommodation depends on availability of such rooms.

Rules of permanent Residence

1. The hostels are under the direct management of the Superintendent of Girls Hostels, who is responsible to the Warden/Chief Warden.

2. Students are admitted to the hostels by the Superintendent. Residents are not allowed to leave the hostel to reside elsewhere unless permitted by the Superintendent.

3. Each student must occupy the room allotted to her for the session by the Superintendent and no change of room should be made.

Cleanliness and Proper Maintenance.

4. Residents are responsible for the cleanliness of their rooms, Kitchen, Dining Hall, Lavatories etc.

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5. Residents are responsible for any damage of the hostel property and furniture in their charge. If any student leaves the hostels without property handing over the charge of rooms, Assistant, she will be liable to pay fine, imposed by the Superintendent and shall have to pay for any damage/loss done during the stay.

Electricity

6. Electric lights in rooms, will ordinarily be supplied from sunset to 11 p.m and between 4 a.m. till the sun-rise

In case where room lights will be found on the locked empty rooms, occupied by student, a fine upto Rs. 20/- per day will be imposed.

7. Students guilty of illegitimate use of electricity will be fined Rs. 100/- in addition to the cost of repairs, replacements ect. if any, they will be liable for severe disciplinary action by the Superintendent that includes expulsion from the hostel. In the double triple seated rooms it will be the responsibility of all the occupants to see that there is no misuse of electricity, they may be jointly or separately held responsible for any lapse in this regard. Illegitimate use of electricity means.

- (i) Use of high power bulbs (60 Wts) bulb is permitted in a single seated room) and 100 wts bulb in double triple seated.
- (ii) Use of electric fans without proper permission and payment of charges.
- (iii) More than two points or table lamps (40 wts.) bulb in each lamp point in a double seated room.
- (iv) Use of electric iron without proper permission and payment of charges.
- (v) Use of room heater, electric heaters No permission is given for the use of electric heaters, emersion rods ect.

The breach of rules (7) (v) may even lead to the expulsion of the resident from the hostel.

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(vi) Permission for use of electric fan is ordinarily given for the whole session and not for part of the session (i.e. for July to Sept. and March) on payment of Rs. 240/-

Mess and Kitchen

8. Arrangement of the messing is the responsibility of the residents Common Mess/Cooperative Mess will be encouraged. Private Mess may be run with permission of the Superintendent Messes and Kitchens will be under the control of the Superintendent.

- (i) Each resident shall be required to deposit Rs. 1500/- (which may change accordingly) as mess security at the time of admission in the Hostel which shall be adjusted to his/her mess bill at the end of the session and the balance, if any, shall be refunded. A separate account shall be opened in the bank for the purpose. Rs. 100/- (p.a.) will also be charged on account of Maintenance Charges, which is not refundable.
- (ii) No resident shall be allowed to cook meals in the rooms meant for residential purpose.

9. Residents are responsible for proper payments to the Mess Manager, Kitchen Incharge/Contractor. In case of default they may be fined Rs. 50/- per day till 25th of the month.

10. All payments towards the messing charges should be paid by the tenth day of each month.

11. food will not be served in the room in any case except in the case of illness.

Servants and Hostel Staff

12. Facilities of watch and ward, cleaning personnel etc, are provided by the University. All the servants are under the direct control of the Superintendent and in no case they can be used for their personal work by the residents.

13. Residents are strictly forbidden to utilize hostel kitchen servants as private servants or interfere with or abuse them in any way whatsoever. No excuse, whatsoever will be accepted for breach of this rule. All complaints against servant should be brought to the notice of the Superintendent for necessary action.

Guests

14. No guest is allowed to stay in the hostel for the night without prior written permission of the Superintendent.

15. In case of necessity guests may be permitted to stay at a charge of Rs. 25/- per night. If the resident is desirous of the use of guest room,

Casual students may be permitted to stay in the hostel on payment of Rs. 15/- (apart from mess charges) per day for the limited period.

16. No female/male visitors/guests are, however, allowed in the rooms of the boys/girls hostel.

Security

17. Residents should invariably lock their rooms even during temporary absence.

18. Residents are warned against the risk of keeping Valuables of any description in their rooms.

19. Any loss should be immediately reported to the Superintendent for necessary enquiry and suitable action.

20. In no case, however hostel authorities will be responsible for any loss whatsoever.

Attendance and Absence

21. Ordinarily the residents are required to be present in the girls hostel after 6.00 p.m. (summers) and 5.00 p.m. (winter)

22. Any resident desiring of absencing herself from the hostel shall obtain written permission of the Superintendent.

23. A resident who absent herself from the hostel without permission may be liable for severe punishment by the Superintendent which includes expulsion from the hostel.

24. No resident shall leave station without obtaining written permission from the Superintendent.

25. However, the personal security of the residents is their own responsibility.

Health and Illness.

26. No student having any contagious, communicable or mental illness will be permitted to stay in the hostel.

27. Cases of illness and minor ailments should be reported to the hostel Medical Officer.

28. Case of serious illness/accidents etc, must be reported to the Superintendent and Warden or Chief Warden.

The S. N. Medical College, Agri has an Emergency Department. Resident should invariably report in case of serious illness and emergency to this Emergency Department. No resident may approach any private medical practitioner.

Meeting, Social functions etc.

29. No political associations, meetings processions are allowed within the premises of the hostels without the permission of the Superintendent.

30. No religious functions are permitted in the Hostel without the permission of the Superintendent.

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31. No kind of segregation on the basis of caste, colour, creed or religion is permissible.

32. Social functions may be held with the written permission of the Superintendent.

33. Payment of all hostel dues will be made to the Hostel Asst. who will issue a proper receipt to the residents.

34. Annual dues will be charged at the time of admission in the hostels. Monthly dues may be paid in six instalments by the regular student of the institutes.

35. All the M. Phil. students and research scholars will pay their fees at the time of admission in the hostel.

36. A student who is resident of the hostel for a part of the two months period shall be charged for six months.

37. No resident will be allowed to delay payment of hostel dues beyond the schedule.

38. Residents must retain the receipts issued to them.

Long vacations and use of Hostels :

39. During the Winter holidays, Summer vacations and other holidays when the hostels are officially closed and in cases where the Superintendent has permitted the occupants to leave the Hostel the residents will hand over the charge of their rooms to the Hostel Assistant or any other person authorised by the Superintendent. In no circumstances they will leave their room either uncared for or put their personal locks.

In the summer vacations storage facilities, if available, may be provided to the long distance residents only.

40. No resident is allowed to stay in the Hostels up to one week after his University examinations are over.

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Research scholars will be permitted to stay on their own risk, only when a specific recommendation is made by their supervisor to the effect.

41. Except at the end of session or commencement of holidays a resident must give at least 15 days notice of her/his intention to vacate the hostel.

Re-admission

42. A student once expelled under rule 7 and 16 from the hostel shall not be admitted again unless the Superintendent is satisfied of the conduct and behavior.

General Rules

43. The University may revise the schedule of charges in consultation with the Hostels Committee, at any time, on its own discretion.

44. Any question, not covered by these rules shall be decided by the Chief Warden.

45. Any appeal against the decisions (fines/punishment) shall be made to the Chief Warden who will decide cases on merit.

46. No resident is permitted to approach the Vice-chancellor or any other authorities of the University without the written permission of the Chief Warden/Warden.

47. There will be nominated Prefects, Chief Prefects etc, in the Hostel to facilitate Hostel administration. Initially the complaints should be routed through the prefects.

48. Rules not covered here so will be interpreted imposed by the Chief Warden.